

# Children with health needs who cannot attend school policy

## Navigation Primary



**Working together, learning together**

**Approved by:** Governing Body

**Date:** 23/03/22

**Last reviewed on:**

**Next review due by:** Spring 2023

## **1. Aims**

This policy aims to ensure that:

- suitable education is arranged for pupils on roll who cannot attend Navigation Primary School (the School) due to health needs;
- pupils, staff and parents/carers understand what the School is responsible for when this education is being provided by the local authority

## **2. Legislation and guidance**

This policy reflects the requirements of the Education Act 1996.

## **3. The responsibilities of the school**

Trafford LA has a duty to arrange education for children of compulsory school age who cannot attend school for health reasons. A referral is usually made when a child has missed 15 days of schooling and is under the care of a medical consultant who will confirm if the child is not able to access their education in the usual manner. Sometimes a child will be referred before 15 days have elapsed - for example in the case of planned surgery. The 15 days is not always consecutive and some children may have a recurring illness which requires a different approach during episodes of illness.

Referrals can only be made by the child's school, the Elective Home Education Officer or the Children Missing Education Officer and must have parental consent for information to be shared. Panel will feed back to the school who will then liaise with the parents. Referrals should be e-mailed to [medical.education@trafford.gov.uk](mailto:medical.education@trafford.gov.uk) and should arrive by the first Tuesday of the month to ensure that they can be considered at the next Panel meeting.

### **3.1 If the School makes arrangements**

Initially, the School will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

- the head or deputy head teacher will be responsible for making and monitoring these arrangements;
- the arrangements may include: sending work home, setting online work or hospital schools
- the head or deputy head teacher will meet with the parents/carers and children to discuss and agree the arrangements and to agree the timetable for review;
- the head or deputy head teacher in consultation with the parents/carers, child and medical professionals will agree a phased return to school.

### **3.2 If the local authority makes arrangements**

If School can not make suitable arrangements, Trafford LA will become responsible for arranging suitable education for these children. Further details of the Trafford LA offer can be found online at <https://www.trafforddirectory.co.uk/kb5/trafford/fsd/service.page?id=7KictaMFbHo&newlocalofferchannel=0>

In cases where the local authority makes arrangements, the School will:

- work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil;
- share information with the local authority and relevant health services as required;

- help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into the School successfully;
- when reintegration is anticipated, work with the local authority to:
  - plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible;
  - enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school);
  - create individually tailored reintegration plans for each child returning to the School
  - consider whether any reasonable adjustments need to be made.

#### **4. Monitoring arrangements**

This policy will be reviewed annually by the head teacher. At every review, it will be approved by the full governing board.

#### **5. Links to other policies**

This policy links to the following policies:

- Accessibility plan
- Supporting pupils with medical conditions